

STUDENT

WYONG TRADE SCHOOL PARTNERSHIP APPLICATION 2010

COVER SHEET



NB: PLEASE COMPLETE A SEPARATE APPLICATION FOR EACH SBAT

<input type="checkbox"/>	SCHOOL BASED TRAINEESHIP IN _____
<input type="checkbox"/>	SCHOOL BASED APPRENTICESHIP IN _____

NAME OF APPLICANT:	
<input type="checkbox"/> MALE	<input type="checkbox"/> FEMALE
<input type="checkbox"/> ATSI	
DATE OF BIRTH:	
HOME ADDRESS:	
HOME PHONE:	MOBILE:
EMAIL:	
CURRENT SCHOOL (2009):	
PROPOSED SCHOOL (2010):	
DO YOU SPEAK A LANGUAGE OTHER THAN ENGLISH?	<input type="checkbox"/> YES <input type="checkbox"/> NO
WILL YOU REQUIRE DISABILITY SUPPORT?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Please tick to indicate the necessary documents are attached:	
<input type="checkbox"/>	Completed and signed Application Form
<input type="checkbox"/>	Completed and signed School Reference Statement 1 and 2
<input type="checkbox"/>	Copy of the applicant's latest school report
<input type="checkbox"/>	Resume
<input type="checkbox"/>	Photo
_____	Number of pages

1. Instructions

- * The applicant should complete all relevant sections of this application form with as much detail as possible.
- * The form must be signed by the applicant, their parent/caregiver and school personnel.
- * The applicant must ensure all information provided is truthful.
- * The applicant must include or attach their most recent school report, a current resume and a passport size photo of themselves.
- * Applicants successful in reaching the next stage will be contacted to arrange an interview during September. Applicants are asked to ensure email addresses and mobile numbers are active and up-to-date.

NB: This application may be forwarded to potential employers.

2. Application Submission

Applications may be submitted by post to:

**Wyong Trade School Partnership Selection Committee
Wyong High School
Alison Road
Wyong NSW 2259**

OR

by email to:

wyongtradeschool@wyong-h.schools.nsw.edu.au

Closing date:

Friday 28th August, 2009

You will receive a confirmation email that your application has been received to the email address provided on page one of this application.

**Your Employment Related Skills Logbook
will assist you in your preparation of this application.**

3. Selection Criteria

The following criteria will be used by selection panels (including industry):

- Demonstrated understanding of and commitment to a career within your chosen field of study
- Good communication skills
- Effective numeracy skills
- Ability to work well in groups and as part of a team
- Demonstrated ability to work independently
- Demonstrated dedication and persistence with long term projects
- Reliability and punctuality
- Willingness to travel to work and to training
- Willingness to complete required hours of on-the-job training including working during school weekends and school vacations.

4. School Information

Current School	
School Address	
School Telephone	School Fax
School Support Person (eg. Career Adviser)	

5. Education

Subjects studied in Years 9 and 10	

6. Details of Any Part-time Work

Employer
Address
Contact Name
Phone Number

7. Career Goals

Please give a brief description of your ambitions in relation to your career path, for example, where do you see yourself in five years time?

8. Work Related Experience

Please provide details of any previous work related experience you have had, including school work experience, part-time and/or casual work, voluntary or community work.

Position	
Duties and Responsibilities	<hr/> <hr/> <hr/> <hr/>
Employer/Organisation	
Dates	

Position	
Duties and Responsibilities	<hr/> <hr/> <hr/> <hr/>
Employer/Organisation	
Dates	

9. Comment on Experience

Please briefly describe what you gained from these work related experiences (as stated above).

10. Interests/Personal Achievements

Please give a brief description of your interests, personal strengths and achievements.

11. Key Strengths

What are the key strengths you can offer?

12. Additional Information

Please attach other information that may support your application, eg. photos of construction projects, Duke of Edinburgh's Award, sport involvement.

Declaration – Parent/Caregiver

I am aware of the commitment required for my son/daughter to undertake this School Based Traineeship/School Based Apprenticeship/Vocational Scholarship/Trade School and I support this application.

Signed _____ Date _____

Declaration - Applicant

I declare that the information I have supplied in this application is true and correct. I am willing to travel to TAFE, school and employer as required.

Signed _____ Date _____

School Reference Statement 1 – To be completed by school personnel

Student's Name _____

Literacy and Numeracy Skills

Please comment on the student's literacy and numeracy skills in relation to this application.

Personal Qualities

Please comment on the student's personal qualities as a potential employee.

Capacity to meet the demands of the NSW Higher School Certificate, training and work

Please comment on the student's capacity to successfully manage the demands of school, training and work.

Name _____

Position _____

Signed _____

Date _____

School Reference Statement 2 – To be completed by Careers Adviser

Student's Name _____

Careers Adviser's Name _____

Information for Careers Adviser

To ensure the suitability of this applicant with the chosen career field it may be that work experience sessions ranging from one day to one week will be required in 2009. As the careers adviser of this student, it is hoped you will be able to facilitate this process to ensure the most desirable outcome for your student.

Email Address _____

Phone Number _____

Signed _____ Date _____

School Principal Endorsement

I support this application. In my opinion, this student is a suitable candidate to undertake a School Based Apprenticeship or Traineeship in conjunction with their Higher School Certificate as part of a trade school program.

Signed _____ Date _____